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# Fairfield Primary School

## School Council Minutes

Date: Monday 20 June 2022

Time: 6.30pm

Venue: FPS meeting room – Langridge Street

Member Name	Representation	Committee/Office Bearer	Present	Apology	Non-Attendance
Paul Wallace (PW)	DE&T Member	Policy, Buildings & Grounds, Finance / Executive Officer		✓	
Allison O'Connell (AO)	Parent Member	Policy / President	✓		
Andrew Vance (AV)	Parent Member	Buildings & Grounds / Vice President	✓		
Sarah Glass (SG)	Parent Member	Secretary		✓	
Louise Currie (LC)	Parent Member	Finance / Treasurer	✓		
Sarah Abbott (SA)	DE&T Member	Policy	✓		
Regan Richards (RR)	Parent Member	Policy	✓		
Olivia Li (OL)	DE&T Member	Social Club	✓		
Mark Sandiford (MS)	Parent Member	Social Club		✓	
Ian ten Seldam (IS)	Parent Member	Social Club	✓		
Jess Greenway (JS)	DE&T Member	Social Club	✓		
Serena Maynard (SM)	DE&T Member	Buildings & Grounds	✓		
Michelle Schwensen (MSN)	Parent Member	Social Club	✓		
Bel Schenk (BS)	Parent Member	Policy		✓	

At Fairfield Primary School, we acknowledge that the meeting is being held on the traditional lands of the Wurundjeri people of the Kulin Nation and acknowledge them as Traditional Owners. We also pay our respects to their Elders, past and present, and the Elders from other communities who may be here today.

Min No		Minutes	Action
1	<b>Opening / Welcome</b>	AO opened the meeting as President and confirmed that a quorum was present at 6.40 pm.	
2	<b>Attendance/Apologies</b>	AO confirmed apologies from PW, SG, BS and MS.	
3	<b>Minutes of previous meeting</b>	<p>AO invited corrections to the previous minutes dated 16 May 2022.</p> <p><b>Motion:</b> That School Council adopt the minutes of the previous meeting held on 16 May 2022.  <b>Moved:</b> MS  <b>Second:</b> AV  <b>Motion carried.</b></p> <p>School Council discussed the matters arising from the previous minutes of 16 May 2022.</p> <p>It was noted that the minutes did not reflect the discussion in relation to why FPS did not host a sausage sizzle on the day of the Federal Election. The meetings need to be changed to reflect that the school did not</p>	<p>SG to amend minutes:            correction to reason sausage sizzle was not held on the day of the federal election. Not that it was 'not necessary' but that there was not enough notice to organise, given FPS was made aware that it was</p>

		<p>receive enough notice that FPS would be a polling booth on that day. It is confirmed.</p>	<p>a polling station a short time prior to election day.</p> <p>SG to also amend minutes to add that thought will be given by Social Club to hold sausage sizzle, cake stall on the day of State Election (26 November 2022).</p> <p>SG to arrange for copies of the minutes of 16 May 2022 to be signed and placed on the FPS website.</p>	
4	Essential Business	<p><b><u>FPS School Council Goals and Objectives for 2022</u></b></p> <p>Referred to next Council Meeting.</p> <p><b><u>Art4All event proposal / update</u></b></p> <p>MS updated School Council about progress to secure sponsorship approval for Art4All.</p> <p><b>Motion:</b> That School Council approve that proceeds from Art4 All go to the visual arts program and reconciliation initiatives across the school.  <b>Moved:</b> MS  <b>Second:</b> AV  <b>Motion carried</b></p> <p><b><u>Fathers' Day breakfast</u></b></p> <p><b>Motion:</b> That School Council approve the event proposal for the Fathers' Day breakfast.  <b>Moved:</b> IS  <b>Second:</b> JG  <b>Motion carried</b></p> <p><b><u>Year 5 school camp</u></b></p> <p>Referred to out of session motion.</p>	<p>All councillors to consider any additions / changes to the Goals and Objectives.</p> <p>SA to circulate proposal for out of session approval</p>	-
5	Reports	<p><b><u>Principals Report</u></b></p> <p>As read</p> <p>AO congratulated the Performing Arts Specialists Teachers on the great success of the Year 5/6 concert.</p> <p><b><u>Buildings &amp; Grounds Committee / ESWG update</u></b></p> <p><b>ESWG:</b></p> <p>AV provided an update on Recycling Hub - including single-use mask recycling.</p> <ul style="list-style-type: none"> <li>- Plastic free July proposal</li> <li>- Nude Food Friday</li> <li>- Our Green Purchasing Policy – in place – working on purchasing soap in bulk packaging</li> <li>- Bins in the school yard</li> <li>- Raised garden beds – will be converted to wicking beds which will be much more water efficient.</li> </ul>		1



		<p>LC seek to Finance Committee to review a potential threshold for profit and loss approvals to be reviewed by School Council – relevant motions (x2) to be deferred.</p> <p>There is increased difficulty in securing CRTs due to statewide shortage. The FPS CRT budget is also under significant pressure due to winter illness. At the end of may, 68% of the budget for CRTs in 2022 has been spent. This will be closely monitored and classes may be split more often if CRTs are not available.</p> <p>That School Council notes the FPS Master Plan (as discussed in May in meeting) will cover the following items:</p> <ul style="list-style-type: none"> <li>• Discussion of FPS Master Plan and future projects. As we have a carried forward balance in fundraising of over \$330,000, discussed the possibility of upgrading the playground and asphalt near gymnasium. A large-scale project with a possible budget of around \$250,000</li> <li>• Would require a consultative process first with students and parents, then Buildings &amp; Grounds would take the lead.</li> <li>• Would require a tender process for this project as over \$150,000 PW to provide further update.</li> </ul> <p><b><u>Social Club update</u></b></p> <p>Terms of reference ratified.</p> <p>Mothers' Day breakfast – feedback included long queues for coffee. Social Club will try and find a supplier that will provide at least 2 coffee carts for the Fathers' Day Breakfast. Pastries to be offered at the Fathers' Day Breakfast, in addition to eggs and bacon.</p> <p><b>Motion:</b> That School Council approve profits from the Foundation Social Night to go to the Foundation Exploration Program.  <b>Moved:</b> MS  <b>Second:</b> SM  <b>Motion carried.</b></p> <p><b>Motion:</b> That School Council approve profits from Mothers' Day and Fathers' Day breakfast to go to the Library Fund.  <b>Moved:</b> MS  <b>Second:</b> LC  <b>Motion carried.</b></p> <p>Art4All Committee meeting was well attended. T-shirts are already on sale and the website is live.</p> <p><b>Motion:</b> That School Council extend the meeting for a further 15 minutes (8:32pm).  <b>Moved:</b> AO  <b>Second:</b> AV  <b>Motion carried.</b></p> <p>Social Club to confirm dates for the FPS School Fair and other events in a calendar of proposed events for 2023.</p>	
6	<b>Correspondence</b>	No correspondence	
7	<b>General Business</b>	N/A	
8	<b>Close of Meeting</b>	<b>Meeting Closed: 8.44 pm</b>	
9	<b>Next Meeting</b>	<b>6.30pm, Monday 1 August 2022</b>	

Allison O'Connell



School Council President  
Date 1 / 8 / 2022

Sarah Abbott



Acting Executive Officer  
Date 1 / 8 / 2022