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Fairfield Primary School

School Council Minutes

Date: Monday 16 May 2022

Time: 6.30pm

Venue: FPS meeting room – Langridge Street

Member Name	Representation	Committee/Office Bearer	Present	Apology	Non-Attendance
Paul Wallace (PW)	DE&T Member	Policy, Buildings & Grounds, Finance / Executive Officer	✓		
Allison O'Connell (AO)	Parent Member	Policy / President	✓		
Andrew Vance (AV)	Parent Member	Buildings & Grounds / Vice President		✓	
Sarah Glass (SG)	Parent Member	Secretary	✓		
Louise Currie (LC)	Parent Member	Finance / Treasurer	✓		
Sarah Abbott (SA)	DE&T Member	Policy	✓		
Regan Richards (RR)	Parent Member	Policy	✓		
Olivia Li (OL)	DE&T Member	Social Club		✓	
Mark Sandiford (MS)	Parent Member	Social Club		✓	
Ian ten Seldam (IS)	Parent Member	Social Club	✓		
Jess Greenway (JS)	DE&T Member	Social Club	✓		
Serena Maynard (SM)	DE&T Member	Buildings & Grounds	✓		
Michelle Schwensen (MSN)	Parent Member	Social Club	✓		
Bel Schenk (BS)	Parent Member	Policy	✓		


At Fairfield Primary School, we acknowledge that the meeting is being held on the traditional lands of the Wurundjeri people of the Kulin Nation and acknowledge them as Traditional Owners. We also pay our respects to their Elders, past and present, and the Elders from other communities who may be here today.

Min No	Minutes	Action
1	Opening / Welcome AO opened the meeting as President and confirmed that a quorum was present at 6.35 pm.	
2	Attendance/Apologies AO confirmed apologies from OL, AV and MS.	
3	Minutes of previous meeting AO invited corrections to the previous minutes dated 28 March 2022. Motion: That School Council adopt the minutes of the previous meeting held on 28 March 2022. Moved: SG Second: AO Motion carried. School Council discussed the matters arising from the previous minutes of 28 March 2022. It was noted that JG will be joining the Social Club.	SG to arrange for copies of the minutes of 28 March 2022 to be signed and placed on the FPS website.

4	Essential Business	<p><u>School Council Standing Orders 2022:</u></p> <p>SC noted the corrections made to the School Council Standing Orders since the previous meeting.</p> <p>Motion: That School Council ratify the School Council Standing Orders for 2022 as tabled. Moved: SG Second: AO Motion Carried.</p> <p><u>School Council Goals and Objectives 2022:</u></p> <p>SC had a brief discussion about the SC Goals and Objectives for 2022. It was noted that some reprioritising and rewording is necessary.</p> <p>Any school councillors with suggestions or inclusions were invited to submit them or edit accordingly for discussion at the next SC meeting.</p> <p><u>FPS School Review 2022:</u></p> <p>PW spoke to the upcoming School Review. The key points were as follows:</p> <ul style="list-style-type: none"> • The School Review occurs every 4 years and will take place at FPS in the last 2 weeks of Term 3. • It is a review of existing targets based on the school's previous strategic plan rather than an opportunity for major change. It enables the school to develop its strategic plan for the next 4 years. • The review delves deeply into how the school is performing and, at the end, there are proposed goals for the next 4 years. • The review involves school and education department leaders as well as the SC President, staff, students, and parents. <p>SC then briefly workshopped the current strengths, challenges, and future opportunities of the school.</p>	<p>Councillors to provide feedback for the 2021 Goals and Objectives prior to next SC meeting.</p> <p>PW to circulate SC workshop feedback.</p>
5	Reports	<p><u>Principal's report</u></p> <p>SC noted the Principals report as tabled.</p> <p><u>Buildings and Grounds Committee update</u></p> <p>SM spoke to the Buildings and Grounds report. The key points were as follows:</p> <ul style="list-style-type: none"> • The mosaics (removed during Art Block redevelopment) will be rehung around the school. The small mosaics will be hung at the next working bee. A contractor will install the large mosaic on the outside wall of the BER. • The terracotta pavers (removed during the Foundation building demolition) will be reinstalled on the brick wall in the Fig Tree Courtyard. • The space around the Senior Playground was discussed in conjunction with the Grounds Action Plan. The committee spoke about how the space is currently used for various games and also walkway access to student toilets. Further planning is required for this area. • There are now 3 quotes to connect the staff and student toilets to tank water. These will be presented to SC at the next meeting. • Shade solutions are being discussed for the decking outside foundation classrooms, as the current umbrella is not practical. • The Fig Tree gate extension and modification will take place this term. 	

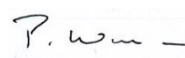
		<p><u>Policy Committee update</u></p> <p>SA spoke to the Policy Committee report.</p> <p>There were 4 policies worked through this month as follows:</p> <ul style="list-style-type: none"> • Inclusion and Diversity Policy • Mobile Phone Policy • Attendance Policy • Statement of Values and School Philosophy Policy <p>SA spoke briefly about the process for updating policies which includes referring to the DEECD portal to ensure the correct inclusions and wordings are used. It depends on what the policy is as to when and how it's reviewed and who needs to be involved in the consultation process.</p> <p>Motion: That School Council approve the Statement of Values and School Philosophy Policy. Moved: SA Second: ItS Motion carried.</p> <p>All other policies were for noting.</p> <p><u>Social Club update</u></p> <p>ItS spoke to the Social Club report. The key points were as follows:</p> <ul style="list-style-type: none"> • Trivia night tickets were sold as singles or pairs this year rather than by table in an attempt to make them more accessible. Approximately 225 out of 295 tickets have sold. • The school picnic was very successful. It was noted that more volunteers were needed for the BBQ next year and more bins are required. SC had a discussion around the responsible use of alcohol at school events and also around reminders about no bikes/scooters. The end of year picnic will be held on a Thursday night. • Art4All planning is under with Corrin McNamara acting as co-ordinator. There is still a need for 1-2 more main co-ordinators despite calls for volunteers. Next week's Art4All meeting will be used as a platform to call for helpers. SC discussed that a breakdown of the commitment involved might help encourage volunteers. • FPS will be a polling station for the upcoming federal election, but a sausage sizzle was not seen as necessary. • This year's Father's Day/Special Persons Day event is scheduled for Friday 2nd September 2022. 	<p>Social Club to review their terms of reference for ratification at a future SC meeting.</p> <p>Social Club to present a Father's Day event proposal at a future date.</p>
6	Correspondence	School council noted the correspondence as tabled.	
7	General Business	N/A	
8	Close of Meeting	Meeting Closed: 8.11 pm	
9	Next Meeting	6.30pm, Monday 20 June 2022	

Allison O'Connell



School Council President
Date 20 / 06 / 2022

Paul Wallace



Executive Officer
Date 20 / 06 / 2022