



Respect • Creativity • Excellence • Community • Since 1885

Fairfield Primary School

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School Council Minutes

Date: Monday 7 December 2015

Time: 6.30pm

Venue: FPS Staffroom

Member Name	Representation	Committee	Present	Apology	Non Attendance
Allana Bryant	Executive Officer	Executive Officer	✓		
Elise Coughlin	Parent Member	Community	✓		
Ben McKenzie	Parent Member	Policy	✓		
Geoff McShane	DEECD Member	Buildings & Grounds	✓		
Kelly Barnett	DEECD Member	Community	✓		
Mitali Ross	Parent Member	Communications	✓		
Doug Galbraith	Parent Member	Treasurer / Buildings &	✓		
Alister Bayston	Parent Member	Finance	✓		
Brendan Nick	DEECD member	Policy	✓		
Alexa Every	Parent Member	Policy	✓		
Kayti Murphy	Parent Member	Community	✓		
Kate Symons	Parent Member	Buildings & Grounds	✓		
Margot Sheridan	Visitor	Communications			✓
Ali Sutton	Secretary		✓		

At Fairfield Primary School we wish to acknowledge the Wurundjeri people as the traditional owners of the land.
We pay respect to their Elders, past and present.

Min No	Minutes	Action
1. Opening / Welcome <i>Principal's address/ Check quorum</i>	Welcome	
2. Attendance/Apologies	No apologies	
3. Minutes of previous meeting	Previous minutes had not been distributed, will be presented at our next meeting	
4. Essential Business	<p>Draft Budget Draft budget presented, the confirmed budget is not distributed by DE&T until after February Census. Motion: That School Council approve the Draft Budget for 2016. Moved: Alister Second: Geoff Motion Carried</p> <p>Engagement and Inclusion Policy Tabled Motion: That School Council approve the Engagement and Inclusion Policy Moved: Brendan Second: Mitali Motion Carried</p>	

	5. Reports Time limit 5 minutes please	Principal's Report As tabled Finance Committee Report As tabled Buildings & Grounds Committee Report As tabled Policy Committee Report As tabled Community Committee Report As tabled	
	6. Correspondence	<u>Incoming Correspondence</u> <ul style="list-style-type: none"> Letter from Darebin dated 5 November 2015 Alister discussed the letter regarding the Darebin traffic survey. <u>Outgoing Correspondence</u>	Alister to circulate the letter.
	7. General Business	2016 Planning <ul style="list-style-type: none"> SC Goals & Action Plan 2016 Committees: Terms of Reference and Processes Carried over to next meeting	
	8. Close of Meeting	Meeting Close: 8.15pm	
	9. Next Meeting	Next Meeting: Monday 15th February at 6:30pm	

Alister Bayston

School Council President

Date 22/4 / 2015

Allana Bryant

Executive Officer

Date 21/04 / 2015